



**Australian Government**  
**Attorney-General's Department**

**National Security**  
**Resilience Policy Division**

## **Critical Infrastructure Program for Modelling and Analysis (CIPMA)**

### **Tasking Application Form**

This form seeks information on the applicant organisation(s), organisation contact officer(s), proposed recipients of the tasking results, a description of the proposed scenario and a statement in response to the criterion of criticality.

All information provided in completing this form will be treated as 'COMMERCIAL-IN-CONFIDENCE' once the completed application is received by the Attorney-General's Department.

Questions about the completion of the tasking application form should be directed to [cipprojects@ag.gov.au](mailto:cipprojects@ag.gov.au) or telephone 02 6141 2794.

Completed applications must be lodged electronically with:

CIPMA Project Officer  
Modelling and Analysis  
Critical Infrastructure Resilience Branch  
Attorney-General's Department  
[cipprojects@ag.gov.au](mailto:cipprojects@ag.gov.au)

<b>1. Applicant Organisation(s)</b>			
<b>(i) Lead Applicant Organisation</b>			
<b>Organisation Name</b>			
<b>Type of organisation</b>	Business		Government Business Enterprise
	Government Agency		State-Owned Corporation
<b>'Stream' nomination</b>	Business		Government
	<p><i>You should note that the type of organisation will determine in which 'stream' (government or business) the tasking application will be processed:</i></p> <p><i>(i) Government departments/agencies should nominate the 'government' stream.</i></p> <p><i>(ii) with the agreement of the designated jurisdictional agency, Government Business Enterprises/State-Owned Corporations may elect either the 'business' or 'government' stream.</i></p> <p><i>(iii) where a tasking application is being co-sponsored by organisations from both 'business' and 'government' the designated stream will correspond to that of the organisation designated as the 'Lead Applicant Organisation'.</i></p> <p><i>(iv) tasking applications from government stream organisations must have the support of the designated jurisdictional agency (see Attachment C to the Tasking and Dissemination Protocols for jurisdiction contact details)</i></p> <p><i>(v) tasking applications from business stream organisations must have consulted with their relevant sector Infrastructure Assurance Advisory Group.</i></p>		
<b>Lead Applicant Organisation Primary Contact Person*</b>	Title		
	First Name		
	Surname		
	Position		
	Phone		
	Fax		
	Email		
	Security clearance** (if held)		
<p>*Please provide the details of a primary and secondary contact person for each organisation that is sponsoring the tasking application.</p> <p>**Please provide details of any security clearance currently or previously held, including level, date of issue and issuing agency.</p> <p><i>You should note that:</i></p> <p><i>(i) where more than one organisation is sponsoring a tasking application, the contact person for the 'Lead Applicant Organisation' will be the primary point of contact.</i></p> <p><i>(ii) the lack of a current or previous security clearance will not disadvantage the assessment of a tasking application. Please refer to Section 4 of the CIPMA Tasking and Dissemination Protocols for</i></p>			

	<i>information on the process to request a security clearance.</i>
--	--------------------------------------------------------------------

<b>Lead Applicant Organisation</b> <b>Secondary Contact Person</b>	Title			
	First Name			
	Surname			
	Position			
	Phone			
	Fax			
	Email			
	Security clearance <i>(if held)</i>			
<b>(ii) Co-Applicant Organisation(s) (if applicable)</b>				
<b>Organisation Name</b>				
	<p>Please provide details of any co-applicant organisation and its contact officer.</p> <p><i>You should note that all Co-Applicant Organisations will receive the full results of the tasking request subject to meeting security clearance requirements.</i></p>			
<b>Type of organisation</b>	Business		Government Business Enterprise	
	Government Agency		State-Owned Corporation	
<b>Primary Contact Person</b>	Title			
	First Name			
	Surname			
	Position			
	Phone			
	Fax			
	Email			
	Security clearance <i>(if held)</i>			
<b>Secondary Contact Person</b>	Title			
	First Name			
	Surname			
	Position			
	Phone			
	Fax			
	Email			
	Security clearance <i>(if held)</i>			

## 2. Recipients of Results

Please provide details of any organisation(s), other than those listed at Q1 above, that should receive the results of the tasking request (subject to security clearance requirements).

<b>Organisation Name</b>		
<b>Contact Person</b>	Title	
	First Name	
	Surname	
	Position	
	Phone	
	Fax	
	Email	
	Security clearance* <i>(if held)</i>	
<p>*Please provide details of any security clearance currently or previously held, including level, date of issue and issuing agency.</p> <p><i>You should note that the lack of a current or previous security clearance will not disadvantage the assessment of a tasking application.</i></p>		
<b>Organisation Name</b>		
<b>Contact Person</b>	Title	
	First Name	
	Surname	
	Position	
	Phone	
	Fax	
	Email	
	Security clearance <i>(if held)</i>	

### 3. Scope

#### a. Scenario Overview

Please provide a brief overview description of the proposed scenario.

*You should note that this overview and the proponent's contact details will be forwarded to the designated jurisdictional agency for information. This will enable any state/territory that has a particular interest in a tasking request to contact the proponent for further information, or seek to co-sponsor the tasking request.*

**Answer** (Maximum 150 words)

#### b. Scenario Description

Please provide a more detailed description of the proposed tasking request.

*The scenario description could include details of:*

- *the physical facilities, supply chains, information technologies and communication networks*
- *the scenario 'event', that may result in the destruction, degradation or rendered unavailable for an extended period*
- *the estimated impact on the social or economic well-being of the nation or estimated affect on Australia's ability to conduct national defence and ensure national security*
- *the affected critical infrastructure nodes and facilities within sectors and across sectors*
- *any existing identified choke points, single points of failure and other vulnerabilities that may be affected by the scenario event*
- *any existing mitigation strategies or business continuity plans that will be tested*
- *the benefits for each organisation intended to receive the results, and*
- *any other relevant information.*

**Answer** (Maximum 500 words)

## 4. Response to ‘criticality’ criterion

Critical infrastructure is defined as ‘those physical facilities, supply chains, information technologies and communication networks that, if destroyed, degraded or rendered unavailable for an extended period, would significantly impact on the social or economic well-being of the nation or affect Australia’s ability to conduct national defence and ensure national security’.

CIPMA supports decision making by helping to:

- identify connections between critical infrastructure nodes and facilities within sectors and across sectors
- provide insights into the behaviour of complex networks
- analyse relationships and dependencies
- examine the flow-on effects of infrastructure failure
- identify choke points, single points of failure and other vulnerabilities
- assess various options for investment in security measures, and
- test mitigation strategies and business continuity plans.

‘Criticality’ will be the primary criterion by which tasking requests will be assessed and prioritised. That is, how the request will help address the high priority issues of critical infrastructure resilience, counter-terrorism and/or emergency management that are relevant to the applicant sector or organisation.

In prioritising tasking requests the CIPMA Executive Committee will take account of the ranking of requests by the CIAC sub-group and the NCIRC.

The CIPMA Executive Committee will also take account of CIPMA’s assessment of ‘efficiency’ and ‘effectiveness’. That is, to what extent will running a tasking request produce outcomes that:

- constitute an efficient use of CIPMA resources, such as the data, resources and time needed to run the scenario, and
- generate effective outcomes for CIPMA (eg the best results possible to meet the reasonable expectations of the tasking organisation, CIPMA stakeholders and CIPMA objectives generally).

### Completing question 4 of the tasking application form

In responding to the issue of criticality applicants could include comment on the consequences of failure/unavailability of the asset including the

- impact on a key business process
- impact on the organisation, their customers and the community
- availability of redundancies or alternatives
- capability and time taken to resume acceptable service levels, recover capability, or resume normal operations, and
- any pertinent reference in the applicant sector or organisation’s disaster recovery plan, business continuity plan, risk management plan or similar.

Further guidance on criticality may be found in the *Critical Infrastructure Protection Risk Management Framework for the Identification and Prioritisation of Critical Infrastructure and Handbook 167:2006 to the AS/NZS 4360: 2004 Risk Management Standard*.

**Answer** (Maximum 300 words)

## 5. Consultation

Please provide advice on all relevant organisations/agencies that have been consulted regarding the tasking request.

*Please note that:*

*(i) consultation with your designated jurisdictional agency prior to formal submission of the application is mandatory if the lead organisation is a Government agency, Government Business Enterprise or State-Owned Corporation.*

*(ii) consultation with your designated jurisdictional agency prior to formal submission of the application is highly recommended for all other applicants.*

*(iii) any tasking application, regardless of nominated 'stream', that seeks to analyse sector data in detail must be discussed with that Sector's Group for comment prior to lodging the application.*

*(iv) data owners must be consulted and approve the use of their data. CIPMA is able to broker initial contact between initial applicants and data owners if this has not already occurred.*

**Please indicate whether consultation with the following bodies has been conducted:**

Yes	No	
		<b>a.</b> CIPMA
		<b>b.</b> your Sector Group
		<b>c.</b> any other Sector Group – if YES, please specify -
		<b>d.</b> your designated jurisdictional agency (mandatory for Government stream tasking requests)
		<b>e.</b> the owners of the required data and information
		<b>f.</b> if the answer to (e) is yes, and the data owners are not co-applicants, have the owners agreed to the use of their data for this tasking request?
		<b>g.</b> any organisation named in your answer to Q 2 above
		<b>h.</b> any other agency/organisation?

## 6. Time-frame for dissemination of tasking request results

Please provide details of any preferred time-frame for the tasking request to be run and results to be made available or how the time-frame might relate to other factors, events or decisions to be taken in the tasking organisation.

*Please note that:*

*(i) the results of some tasking applications may need to be available to enable timely input to other planning or procurement processes in the lead or co-applicant organisation. However the lack of any specific preferred time frame will not disadvantage a proposed tasking request.*

*(ii) to maximise value from the results of the tasking process it is important that the environment in which the infrastructure is operating is relatively stable, with no significant changes planned for the near future that would quickly nullify the results of the tasking application.*

**Please advise any preferred date for the results of the tasking process to be available, and any reasons/factors/issues etc that are relevant to the preferred date:**

**a.** any specific preferred date

**b.** any relevant critical operational factors eg any impact on planned infrastructure purchases/upgrades/replacements etc

**c.** stability of the environment

**d.** any adverse impact if the preferred date is not met